

The New Zealand Shetland Pony Breeders' Society (Inc.)

REGULATIONS

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REGULATIONS FOR REGISTRATION & ENTRY IN THE NEW ZEALAND SHETLAND PONY STUD BOOK

- 1) Until otherwise determined by the Committee the following are the Regulations for Registration of ponies in the Society's Stud Books published under the title of "The New Zealand Shetland Pony Stud Book". The Regulations hereinafter contained shall take effect as from the 20th July 1979.

DEFINITIONS

- 2) "The Society" or "NZSPBS" means The New Zealand Shetland Pony Breeders' Society (Inc.).

"The Regulations" mean the Regulations made by the Committee of The New Zealand Shetland Pony Breeders' Society (Inc.) as from time to time in force.

"Shetland Pony" means a pony of pure Shetland lineage and one acceptable to the Committee in accordance with this Society's Regulations and/or those of a Recognised Society.

"Pony" means a Shetland Pony.

"The Stud Book" means "The New Zealand Shetland Pony Stud Book".

"Stud Book Number", "Registered Number" or "Recorded Number" in relation to a pony denotes the number allocated by the Society to a pony registered in the Stud Book.

"Entered", "Registered" or "Recorded" in relation to a pony denotes entered or registered or recorded in the Society's Stud Book.

"Registered Owner" in relation to a pony denotes the person(s) recorded as the owner of that pony in the Society's records.

"Breeder" or "First Owner" of a pony signifies the person(s) registered as the owner or registered lessee of the dam at the date when the pony was foaled.

"Breeding Season" for the purpose of these Regulations means the year beginning on the first day of August of the year stated and ending on the last day of July of the subsequent year.

"Age of Ponies" – the year of aging ponies commences on 1st August each year.

"Entire" is a colt or stallion that has not been gelded.

"Date of Sale", "Date of Transfer" and/or "Date of Lease" shall respectively be the date on which ownership or lease passes to the transferee PROVIDED THAT for the purpose of these Regulations the date of sale or date of transfer and/or lease shall be deemed to be that set out as such in the transfer submitted to and recorded by the Society.

"Registered Lessee" in relation to a pony denotes the person recorded as the lessee of that pony in the Society's records.

"Stud Prefix" denotes the word(s) approved by the Society for the exclusive use by a breeder when registering ponies.

"Stud Brand" denotes the symbol(s) approved by the Society for the exclusive use by a breeder when registering ponies.

"Secretary" means the Secretary of The New Zealand Shetland Pony Breeders' Society (Inc.).

"Registrar" means the Registrar of The New Zealand Shetland Pony Breeders' Society (Inc.).

"Service Certificate" denotes the certificate signed by the registered owner of a stallion certifying the date or dates when a mare was served by the stallion.

“Recognised Society” shall until otherwise determined by the Committee denote Shetland Pony Stud Book Society of Great Britain and the Australian Pony Stud Book Society Inc – Shetland Section.

“Colt Foal Recorded” in relation to a colt foal denotes the progeny of a registered Stallion and a registered Mare which progeny has been submitted for recording in accordance with the Regulations. A Colt remains “Colt Foal Recorded” until such time he is Stallion Registered or gelded and Gelding Registered.

“Registration” in relation to a pony other than a Colt Foal denotes the progeny of a registered Stallion and a registered Mare which progeny has been submitted for registration in the Stud Book in accordance with the Regulations.

“Imported” and “Imp” in relation to a pony shall denote that the pony has been imported into New Zealand provided that if it has been imported in dam the words “In Dam” or “In Utero” or some similar words or some generally recognised contraction thereof shall be used to indicate that the pony has been imported in dam and that where the dam of the horse was in a country other than New Zealand when served by a sire to produce that pony the name or contraction thereof (eg initials) of the country shall be used with the words “Imported” or the words “Imported in Dam”. A foal born after shipment and during transit of its dam to New Zealand shall be deemed to have been foaled in New Zealand and to be imported in dam.

“DNA Parent Verification is testing conducted to verify that the sire and dam of a specific horse are correctly identified. It involves performing DNA testing on the foal and dam, any related ponies and the DNA information on file for the sire to verify the pedigree.”

“A Microchip is an identification transponder that carries a unique identification number.

“Micro Chipping” is the insertion of a microchip with information on it into the nuchal ligament of a Registered Shetland pony so that it can be identified (= recognized).

“Micro Chipping Label” is the unique barcode that is issued at the time of Micro Chip implantment.

- 3) Ponies shall only be recorded in the Society's Stud Book or Colt Foal Record by the Breeder/First Owner who must be a current financial member of the Society.

REGULATIONS

- 4) For the purpose of these Regulations:
- a) A Shetland Pony is defined as:
 - i) Stallions and Mares must be registered with The New Zealand Shetland Pony Breeders' Society (Inc.), and/or The Shetland Pony Stud Book Society of Great Britain, and/or The Australian Pony Stud Book Society Inc, Shetland Section.
 - ii) The progeny by a registered Shetland Pony Stallion out of a registered Shetland Pony Mare (refer 4) a) i)).
 - iii) The height of a Shetland Pony shall not exceed 10.2 hands (42 inches). Any Shetland Pony exceeding this height may be de-registered.
 - iv) Any colour is acceptable for Registration.
 - v) Shetland Ponies must be shown in natural coat and full feather when shown as a representative of the breed in led, saddle or harness. Coats must not be clipped or dyed.
 - b) As of 1st June 2009, all Shetland entires must be DNA Typed upon Adult Registration.
 - c) There will be NO provision made for the introduction of an appendix for the inclusion of foundation stock ponies bred in New Zealand.
 - d) There will be NO provision made for the introduction of an appendix for part-bred Shetland Ponies. Part-bred Shetland Ponies are NOT ELIGIBLE for Registration.
- 5) No pony shall be recorded in the Society's Stud Book except pursuant to an application signed by its Breeder/First Owner or pursuant to an application signed by its then present owner accompanied by a signed transfer from the Breeder/First Owner and from each succeeding owner completing by success transfers the claim of title vested in such then present owner PROVIDED THAT where the circumstances dictate the Committee subject to a favourable recommendation from the Secretary or Registrar may at its discretion accept any application for registration unaccompanied by such transfer or transfers.

- 6) Subject to Regulation 5) hereof no person shall be allowed to register in the Stud Book:
 - a) Any pony with the Registered Stud Prefix and/or Stud Brand of any other person without the consent in writing of such other person and a transfer in writing from such other person of such animal.
 - b) Any pony got by Artificial Insemination or Embryo Transfer except with the consent of the Committee and upon such conditions and subject to such restrictions as the Committee may from time to time prescribe.
 - c) Any pony imported into New Zealand and registered with a Recognised Society that has not been DNA Typed.

STUD PREFIXES & STUD BRANDS

- 7) Every person before applying to register a pony in the Stud Book or Colt Foal Record shall subject to approval of the Committee and subject further to availability in the Society's Register of Stud Prefixes and Register of Stud Brands record with the Society:
 - a) A Stud Prefix which shall be used as a prefix of the name of every animal of which he is the Breeder/First Owner and which is submitted for registration in the Stud Book or Colt Foal Record.
 - b) A distinguishing Stud Brand.
- 8) The Stud Prefix and Stud Brand respectively shall be distinctive and shall not so resemble that of any other prefix or brand recorded by any other person with the Society as in the opinion of the Committee to tend to be misleading provided that the Committee may decline to register any prefix or brand or to record the name of any stud or stud property which in the opinion of the Committee resembles the prefix, brand, stud name or stud property of some other breeder of stud stock whether ponies or otherwise in New Zealand or elsewhere.
- 9) Stud Prefix and Stud Brand applications must be submitted to the Secretary on the prescribed form and be accompanied by the prescribed fee.
- 10) Approved Stud Prefixes and Stud Brands shall be noted on the Society's records and listed in the Society's Stud Books.
- 11) The use of a Suffix is not permitted by the Society.
- 12) The purchaser of any stud shall have no right to the previous owners' Stud Prefix and/or Stud Brand except with the sanction of the previous owner – notification of same to be in writing.
- 13) If and so long as a person has more than one stud of registered ponies whether running on the same property or not he may record with the Society and use a Stud Prefix and/or Stud Brand in respect of each stud. Each stud shall hold an independent membership.

BRANDING

- 14) Until otherwise determined by the Committee branding shall be applied by hot iron branding by a veterinary surgeon or other suitably experienced person authorised by the Society. The Breeder/First Owners' registered Stud Brand shall be branded on the near shoulder and the breeding number over the last numeral of the breeding season of foaling shall be branded on the off shoulder. The breeding number shall indicate the order in point of time in which the animal was foaled in relation to other animals (regardless of sex) of such Breeder/First Owner bearing the same brand and tendered for registration. No two foals of the same Breeder/First Owner shall be branded with the same number.
- 15) The Committee may by resolution adopt a symbol in the nature of a brand, to be known as the Society's Stud Brand, to be placed on an animal registered in the Society's Stud Book in such circumstances and upon such condition as the Committee may from time to time prescribe.
- 16) If upon inspection it is found that an animal has either not been branded or if having been branded the brand is indistinct or is found to be incorrect the Committee may authorise or direct that:
 - a) The animal be branded or re-branded (as the case may be).
 - b) An existing brand be adopted and recorded as its correct brand.
 - c) An existing brand be amended by some specific addition or alteration.PROVIDED THAT in each such case the Society's Stud Brand shall be placed as nearly practicable to the brand.

- 17) The Society's Stud Brand placed on an animal by the authority of the Committee or pursuant to this Regulation shall be sufficient evidence for all purposes that the animal and its brand has been inspected and approved by the Society.
- 18) Imported ponies are to be branded with either the Breeder/First Owner's stud brand from the Country of Origin, or if unbranded, the first New Zealand owner's Stud Brand or the Society's Stud Brand.
- 19) Hot Iron Branding must be carried out in accordance with the Animal Welfare (Care and Procedures Amendment Regulations 2020 55M Hot Iron Branding of Horses, Ponies & Donkeys.

MICROCHIPPING

- 20) Until otherwise determined by the Committee a Microchip will be implanted into the near side nuchal ligament of the Pony by a veterinary surgeon or licensed technician.
- 21) The Microchip Identification Label must be affixed to the Application for Registration
- 22) If upon inspection it is found that an animal has not been microchipped or the microchip cannot be located, the Committee will require:
 - The pony is re-microchipped by a veterinary surgeon or licensed technician.
 - The Breeder/First Owner to submit the pony for DNA Parent Verification or any other form of testing/inspection required for positive identification. Cost to be borne by the Breeder/First Owner.
 - A special fee to be determined by the Committee will be charged to cover all associated expenses incurred.
 - If an application is rejected by the Committee, after due investigation, the Committee will retain part of the fees as paid by the Breeder/First Owner to cover Registrar and search fees.

REGISTERED NAMES

- 23) Pony names, including the Stud Prefix, must have no more than 36 characters including spaces.
- 24) Registration of a pony under a particular name may be refused if:
 - a) The name is so like the name of another registered pony as to be likely to mislead.
 - b) The name is identical or similar in pronunciation to another registered pony.
 - c) The name incorporates another breeder's registered Stud Prefix whether in New Zealand or elsewhere.
 - d) As of 28th May 2011 no exact duplication of full name following the Stud Prefix shall be accepted.
- 25) Names of established families (whether in New Zealand or elsewhere) or of celebrated ponies (whether in New Zealand or elsewhere) may only be applied to a pony having some ancestral claim thereto and shall not be used if such use is in the opinion of the Committee likely to be misleading.
- 26) The Committee may refuse to allow any name which in its absolute discretion it considers it to be misleading, misapplied, offensive or contrary to the interests of the members of the Society generally.
- 27) The name of a pony shall not be changed if it has been published in the Stud Book unless the Committee subsequently finds that the error was made by the Society in the printing of the name and upon any change being made in accordance with the Regulations a proper record shall be made by the Registrar in the Stud Book and elsewhere and as may be required in order to avoid confusion.

SHOWING & EXHIBITION

- 28) No member or registered owner shall exhibit any registered pony in any show or exhibition or advertise any pony in any paper, periodical or pamphlet under any but its registered name or as having any brand other than its registered brand or registered microchip.
- 29) Ponies to be shown or exhibited must be Registered or Colt Foal Recorded, or in the case of foals, must have a "Foal Name Pre-approval Certificate" to confirm their eligibility for registration at the time of close of entries for the show or exhibition and that the breeder/exhibitor is, through current financial membership of the Society, eligible to register the foal that is being entered for the show.
- 30) Eligibility is defined as being: each foal born in New Zealand must be the progeny of a Stallion and Mare registered in the NZSPBS Stud Book, OR in the case of foals Imported in Utero, or produced by Artificial Insemination, or produced by Embryo Transfer, the Stallion or Mare domiciled outside of New Zealand must be registered with a Recognised Society. Notwithstanding any of the above, all Registration Applications shall be made in accordance with the NZSPBS Regulations (*refer to the NZSPBS Regulations regarding Registration Procedures: "Registration of Fillies/Mares", "Registration of Geldings", "Colt Foal Recordings", Registration of Stallions", "Importation of Ponies", "Imported in Utero", "Artificial Insemination", "Embryo Transfer"*).
- 31) Foal names shall be entered in the show or exhibition with the words "(pending)" following their name. The "Foal Name Pre-approval Certificate" expires on 31st July of the season the foal was born in, at which point the foal must be registered or Colt Foal Recorded with the Society. Foals may not be transferred until fully registered with the Society.
- 32) Imported ponies may not be shown until New Zealand registration is complete and a registration certificate issued.
- 33) All ponies shown or exhibited must be in the name of the bona fide owner or lessee. All leases must be registered with the Society.
- 34) The minimum age for any registered pony to compete in saddle or harness classes is three (3) years of age.

REGISTRATION PROCEDURES

**Refer also to the following Regulations:
Registration of Fillies/Mares & Mare Owner Responsibilities
Registration of Geldings
Colt Foal Recordings
Registration of Stallions & Stallion Owner Responsibilities & Service Certificate**

Unless otherwise determined by the Committee in relation to any particular application for registration the following regulations shall apply to registration in the Society's Stud Book:

- 35) Each member being the breeder of a living foal born in New Zealand by a registered Stallion and out of a registered Mare shall register such foal by 31st July of the breeding season of foaling. Applications shall be on the prescribed form and be accompanied by the prescribed fee. In the case of late season foals where branding or microchipping may not be possible due to age and size, application for late registration dispensation may be granted on application to the Registrar.
- 36) Each foal born in New Zealand and submitted for recording with this Society must be the progeny of a sire and dam which are registered in this Society's Stud Book, OR in the case of foals Imported in Utero, or produced by Artificial Insemination, or produced by Embryo Transfer, the Stallion or Mare domiciled outside of New Zealand must be registered with a Recognised Society. Notwithstanding any of the above, all Registration Applications shall be made in accordance with the NZSPBS Regulations (*refer to the NZSPBS Regulations regarding Registration Procedures: "Registration of Fillies/Mares", "Registration of Geldings", "Colt Foal Recordings", Registration of Stallions", "Importation of Ponies", "Imported in Utero", "Artificial Insemination", "Embryo Transfer"*).
- 37) A number shall be allotted by the Registrar to each pony upon registration in the Society's Stud Book and the number so allocated shall be known as the Stud Book Number.

- 38) A Certificate of Registration shall be issued in respect of each and every application for registration accepted for inclusion in the Stud Book.
- 39) Shetland Ponies born in New Zealand must be branded or microchipped at the time of registration or prior to being sold, whichever is sooner.
- a) Be branded on the near shoulder with the Breeder/First Owner's registered Stud Brand and be branded on the off shoulder with the breeding number over the last numeral of the breeding season of foaling.
 - b) The breeding number shall indicate the order in point of time in which the animal was foaled in relation to the other animals (regardless of sex) of such Breeder/First Owner bearing the same brand and tendered for registration. No two foals of the same Breeder/First Owner shall be branded with the same number.
 - c) The Microchip will be implanted into the near side nuchal ligament of the Pony by a veterinary surgeon or licensed technician.
- 40) An Application for Registration will only be accepted from a financial member of the Society.
- 41) An Application for Registration will only be accepted by the Secretary or Registrar of the Society.
- 42) Each Application for Registration shall be submitted on the prescribed form with the prescribed fee, containing the following information:
- a) The official Service Certificate form as recognised by the Society is contained as part of the Application for Registration form and must be completed by the registered owner or lessee of the Stallion. Only the official Service Certificate shall be acceptable to the Society.
 - b) A full length photograph of both sides of the pony clearly showing brands is to be submitted with all registration applications received after 31st July 2007. Registrations without photographs will be withheld. Criteria for photographs are as follows:
 - i) The pony must constitute at least 80% of the photograph.
 - ii) The brands on both sides must be clearly visible.
 - iii) Photographs must be 15cm x 10cm (6 inches x 4 inches) in size.
 - iv) Photographs must be in colour.
 - v) The intended registered name of the pony must be written on the back of each photograph.
 - vi) The back of each photograph must be signed by the member registering the pony.
 - vii) Emailed photographs or photographs on disk will not be accepted.
 - viii) Photographs must be originals and must not be digitally manipulated.
 - c) Microchipped ponies will require a third photo showing the scanner reading the microchip on the near side of the Pony.
- 43) Late registration applications will incur a penalty fee. Application of the penalty fee is at the discretion of the Committee (*refer "Late Registration" Regulations*).
- 44) Notwithstanding anything contained herein the Committee may insist upon inspection of any pony before accepting the application for registration in the Society's Stud Book and may appoint an Inspector(s) for that purpose and the expense of the inspection shall be borne by the applicant for registration. The respective fee to be set by the Committee and be paid prior to inspection.
- 45) The Committee may refuse any application for registration that does not adhere to the regulations.
- 46) The Committee may require such additional information as it may think fit before accepting any pony for Registration in the Stud Book or before approving any transfer.

- 47) No member or person submitting a pony for registration or recording in the records of the Society and no owner of any pony registered or recorded in the records of the Society shall use any of the terms defined in these Regulations in respect of ponies to which they are not properly attributable in accordance with these Regulations.
- 48) All Colt Foal Recording applications that meet the Society's criteria shall receive a temporary Colt Foal Recording Certificate (*refer "Colt Foal Recording" Regulations*).
- 49) For any foal born outside of the gestation period of 320 to 370 days the Committee may require the foal to be parent verified by DNA Type. Associated costs shall be borne by the applicant for registration.
- 50) Where the information contained on the Service Certificate is incorrect the Society may require the foal to be parent verified by DNA Type. Associated costs shall be borne by the applicant for registration.
- 51) Notwithstanding any of the above the Committee has the right to request DNA Typing of a pony if the Committee so determines that the declared parentage is questionable. Cost of DNA Typing to be borne wholly by the owner of the pony.

REGISTRATION OF FILLIES/MARES

The procedures for presenting registration applications to the Society for Shetland Pony Fillies/Mares is contained in the Registration Section of these Regulations (*refer "Registration Procedure" Regulations*) with the following provisos:

- 52) Application for Filly/Mare Registration from Birth:
 - a) Application for Registration can only be made by a Breeder/First Owner who is a current financial member of the Society.
 - b) Each application shall be submitted on the prescribed form containing such information as the Committee may from time to time prescribe.
 - c) The application must be submitted by 31st July of the breeding season of foaling and be accompanied by the prescribed fee. In the case of late foals where branding or microchipping may not be possible due to age and size, application for late registration dispensation may be granted on application to the Registrar.
 - d) If an application has not been submitted in accordance with the foregoing regulation the applicant shall pay in addition to the standard fee a penalty fee as may from time to time be determined by the Committee. Late applications may be considered eligible for acceptance (*refer "Late Application" Regulations*).
 - e) All applications must be supported by the Breeder/First Owner's Annual Mare Return/Annual Stallion Return. If the mare has been mated by two or more Stallions there must be a minimum of 42 days between the Mare going to a different Stallion otherwise the Progeny, Sire & Dam will have to be DNA Typed to prove parentage. If the application is not supported by these returns the progeny will have to be DNA Typed. Cost of same to be borne by the breeder.
 - f) The official Service Certificate form as recognised by the Society is contained as part of the Application for Registration form and must be completed by the registered owner or lessee of the Stallion.
 - g) Applications that do not comply with the above requirements will NOT be accepted.
 - h)

MARE OWNER RESPONSIBILITIES

- 53) It is the duty of every member being the owner of a registered Mare to keep proper records of her stud breeding activities in respect of such registered Mare and shall include particulars and dates of service, dates and particulars of foaling, and all such records shall be open for inspection by any person authorised by the Committee to inspect same and any such person shall be at liberty to take such extracts there from as he may think fit.

- 54) Each member being the owner of a registered Mare shall submit to the Registrar on or before 31st July each year on a form to be prescribed by the Committee an Annual Mare Return for each brood mare stating the mating(s) of the said brood mare. If mated by two or more different Stallions there must be a minimum of 42 days allowed to lapse before covering the mare by a different Stallion. Failure to comply with submitting an Annual Mare Return may render the member liable to a fine as determined by the Committee. Failure to comply with the 42 day minimum time lapse between using different Stallions shall render the member liable to DNA Typing of Progeny, Sire & Dam to determine parentage. Cost of same to be borne by the Breeder/First Owner.

REGISTRATION OF GELDINGS

The procedures for presenting registration applications to the Society for Shetland Pony Geldings is contained in the "Registration Procedures" of these Regulations with the following provisos:

- 55) Once a gelding application has been applied for, it cannot be reversed, the pony is to remain a gelding.
- 56) Application for Gelding Registration from Birth:
- a) Application for Registration can only be made by the Breeder/First Owner who is a current financial member of the Society.
 - b) Each application shall be submitted on the prescribed form containing such information as the Committee may from time to time prescribe.
 - c) The application must be submitted by 31st July of the breeding season of foaling and be accompanied by the prescribed fee. In the case of late foals where branding or microchipping may not be possible due to age and size, application for late registration dispensation may be granted on application to the Registrar.
 - d) If an application has not been submitted in accordance with the foregoing regulation the applicant shall pay in addition to the standard fee a penalty fee as may from time to time be determined by the Committee. Late applications may be considered eligible for acceptance (*refer "Late Application" Regulations*).
 - e) All applications must be supported by the Breeder/First Owner's Annual Mare Return/Annual Stallion Return.
 - f) The official Service Certificate form as recognised by the Society is contained as part of the Application for Registration form and must be completed by the registered owner or lessee of the Stallion.
 - g) Applications that do not comply with the above requirements will NOT be accepted.
 - h) Veterinary proof of gelding/castration must be provided with the Application for Registration.
- 57) Application for Gelding Registration of a Foal Recorded Colt:
- a) Application for Registration can only be made by the Breeder/First Owner who is a current financial member of the Society.
 - b) A Colt must be Stallion Registered before the age of five (5) years if he is intended for stud duties or gelded and registered as such in the Society's Stud Book.
 - c) In the event of a Colt being gelded and having not covered any mares or sired any progeny whilst a Colt, the Society will issue a full Certificate of Registration upon receipt of Veterinary proof of gelding and return of the Temporary Colt Foal Recording Certificate within thirty (30) days of the operation.
 - d) There is no additional fee for an application to gelding register a pony that has been Colt Foal Recorded.

- 58) Application for Gelding Registration of a Pony that has been Stallion Registered:
- a) Application for Registration can only be made by the Registered Owner who must be a current financial member.
 - b) In the event of a Stallion that was born in New Zealand and registered with the Society being subsequently gelded before the age of five (5) years and having not covered any mares or sired any progeny whilst a Stallion, the Society will refund a percentage of the Stallion registration fee paid (*refer Schedule of Fees*), to the current owner, upon receipt of Veterinary proof of gelding and return of the original Registration Certificate within thirty (30) days of the operation.
 - c) In the event of a Stallion having been Adult Registered in his country of origin being imported to New Zealand and registration transferred to the Society, then subsequently gelded before the age of five (5) years and having not covered any mares or sired any progeny whilst a Stallion, the Society will NOT refund a percentage of the Stallion registration fee or Import fee.
 - d) There is no additional fee for an application to gelding register a pony that has been registered as a Stallion.
- 59) Notwithstanding anything contained herein the Committee may insist upon inspection of any gelding before accepting the Application for Registration and may appoint an Inspector(s) for that purpose and the expense of the inspection shall be borne by the applicant for registration.
- 60) The Committee may refuse any Application for Registration that does not adhere to the Regulations.
- 61) A number shall be allotted by the Registrar to each pony upon registration in the Society's Stud Book and the number so allocated shall be known as the Stud Book number.
- 62) A Certificate of Registration shall be issued in respect of each and every application for registration accepted for inclusion in the Society's Stud Book.

COLT FOAL RECORDING

The procedures for presenting registration applications to the Society for Shetland Pony Colts is contained in the "Registration Procedures" of these Regulations with the following provisos:

- 63) All Colt Foals born in New Zealand must be Colt Foal Recorded before they can be adult registered.
- 64) Application for Registration can only be made by the Breeder/First Owner who is a current financial member of the Society.
- 65) Each application shall be submitted on the prescribed form containing such information as the Committee may from time to time prescribe.
- 66) The application must be submitted by 31st July of the breeding season of foaling and be accompanied by the prescribed fee. In the case of late season foals where or microchipping may not be possible due to age and size, application for late registration dispensation may be granted on application to the Registrar.
- 67) If an application has not been submitted in accordance with the foregoing regulation the applicant shall pay in addition to the standard fee a penalty fee as may from time to time be determined by the Committee. Late applications may be considered eligible for acceptance (*refer "Late Application" Regulations*).
- 68) All applications must be supported by the Breeder/First Owner's Annual Mare Return/Annual Stallion Return.
- 69) The official Service Certificate form as recognised by the Society is contained as part of the Application for Registration form and must be completed by the registered owner or lessee of the Stallion.
- 70) Colt Foals recorded with the Society will receive a Temporary Colt Foal Recording Certificate. This is a Colt Foal Recording only and not a formal registration certificate which shall be issued upon adult registration.

- 71) Before the age of five (5) years a Colt must be adult registered as follows:
- a) Stallion Registered if he is intended for stud duties (*refer "Stallion Registration" Regulations*)
 - or,**
 - b) Gelded and registered as such in the Society's Stud Book (*refer "Gelding Registration" Regulations*)
- 72) As of 1st June 2009 all Colts are required to be DNA typed as part of their Application for Stallion Registration. The DNA number is to be recorded on the Certificate of Registration.
- 73) As of 1st June 2009 any Breeder/First Owner transferring a Colt that is Colt Foal Recorded shall pre-pay the Stallion Registration Fee and DNA Type the Colt prior to transfer to any second owner (*refer "Stallion Registration" Regulations*).
- 74) Progeny from a Colt that is "Colt Foal Recorded" will not be accepted for registration in the Society's Stud Book.
- 75) A Veterinary "Certificate of Suitability" and payment of a Stallion Registration fee must be provided to the Society to complete the full Adult Stallion Registration.
- 76) All Colt Foals imported into New Zealand and Colt Foal Recorded with a Recognised Society must also be Colt Foal Recorded in New Zealand before they can be adult registered. Foregoing regulations 59)-64) shall apply (*refer "Importation of Ponies"*).

REGISTRATION OF STALLIONS

The procedures for presenting registration applications to the Society for Shetland Pony Stallions is contained in the "Registration Procedures" of these Regulations with the following provisos:

- 77) All Colt Foals born in New Zealand must be Colt Foal Recorded before they can be adult registered (*refer "Colt Foal Recording" Regulations*).
- 78) All Colt Foals imported into New Zealand and Colt Foal Recorded with a Recognised Society must also be Colt Foal Recorded in New Zealand before they can be adult registered (*refer "Colt Foal Recording" Regulations*).
- 79) As of 1st June 2009 all Colts are required to be DNA typed as part of their application for Stallion Registration or upon transfer to any second owner. The DNA number is to be recorded on the registration certificate.
- 80) The existing DNA typing record of an imported pony will be accepted for New Zealand registration without further DNA typing provided that the information it contains is acceptable to the Society's DNA laboratory.
- 81) Application for Stallion Registration must be accompanied by the Society's "Certificate of Suitability" which is a visual examination of the pony to be completed and signed by an approved Veterinary Surgeon. To be accepted for registration Stallions must be sound and free of the following hereditary diseases:
- Congenital eye defects
 - Ostio Chrondditis Dessican (OCD)
 - Ringbone
 - Sidebone
 - Curb
 - Bone Spavin
 - Hernia (umbilical or scrotal)
 - Stringhalt (congenital)
 - Cryptorchidism or monorchidism
 - Defective genital organs
 - Locking Stifle
 - Wobbler Syndrome
 - Albinism
 - Cleft Palate
 - Parrot mouth (overshot by more than 5.0mm. May be represented at 4 years of age)

- 82) Application for Stallion Registration will only be accepted from a current financial member of the Society.
- 83) Each application for Stallion Registration in the Society's Stud Book shall be submitted on the prescribed form containing such information as the Committee may from time to time prescribe and be accompanied by the prescribed fee.
- 84) As at 1st June 2009 DNA Typing will be compulsory upon Adult Stallion Registration with the Society. Such fees are payable by the party (agent/owner/lessee) who is presenting the Stallion to the Society for Adult Registration.
- 85) As at 1st June 2009 DNA Typing will be compulsory upon Registration with the Society of any Shetland Pony Stallion imported into New Zealand. The existing DNA typing record of an imported pony will be accepted for New Zealand registration without further DNA typing provided that the information it contains is acceptable to the Society's DNA laboratory.
- 86) In the event of a Stallion that was born in New Zealand and registered with the Society being subsequently gelded before the age of five (5) years and having not covered any mares or sired any progeny whilst a Stallion, the Society will refund a percentage of the Stallion registration fee paid (*refer Schedule of Fees*), to the current owner, upon receipt of Veterinary proof of gelding and return of the original Registration Certificate within thirty (30) days of the operation.
- 87) In the event of a Stallion that is registered with the Society being subsequently gelded, the DNA Typing fee will not be refunded.

STALLION OWNER RESPONSIBILITIES

- 88) It is the duty of every member being the owner of a registered Stallion to keep proper records of his stud breeding activities in respect of such registered stallion and shall include particulars of dates of service and mares covered. All such records shall be open for inspection by any person authorised by the Committee to inspect same and any such person shall be at liberty to take such extracts there from as he may think fit.
- 89) Each member being the owner of a Registered Stallion shall submit to the Registrar on or before 31st July each year on a form to be prescribed by the Committee an Annual Stallion Return for each Stallion stating the mare(s) that have been served by the said stallion. Failure to comply with submitting an Annual Stallion Return may render the member liable to a fine as determined by the Committee. If the Stallion owner uses more than one stallion over a mare there must be a minimum of 42 days lapse between matings. Failure to comply with the 42 day minimum time lapse between using different Stallions shall render the member liable to DNA Testing of progeny, Sire & Dam to prove parentage. Cost of same to be borne by the Breeder/First Owner.

SERVICE CERTIFICATE

- 90) The official Service Certificate form as recognised by the Society is contained as part of the Application for Registration form available from the Society's website or from the Secretary or Registrar.
- 91) A copy of Service Certificate evidencing the service of a registered Mare sent to any registered Stallion for breeding purposes shall be supplied and signed by the owner or lessee of the Stallion and given to the owner or lessee of the Mare and shall support the Application for Registration of such resultant foal from this mating. The Service Certificate shall be supplied within thirty (30) days of payment of the service fee.
- 92) Any person owning a registered Stallion and taking registered Mares for stud breeding purposes must become a member of the Society before the Society will recognise the Service Certificate for the Stallion.
- 93) If a registered Mare is covered by more than one Stallion in a season she must have a Service Certificate for each Stallion. Where the parentage is in doubt or the dates of service of the Mare are not consistent with the date of birth of the Progeny, the Committee at their discretion may require DNA Typing of the Sire, Dam and Foal to confirm parentage.

- 94) Failure by the owner or lessee of the Stallion to issue a completed Service Certificate to the owner of the Mare when he is contracted to do so shall render him liable to such penalties as the Committee may from time to time decide in respect of each Service Certificate not supplied within thirty (30) days of payment of the service fee.
- 95) In the event of loss of a Service Certificate application should be made by the owner of the Mare to the owner or lessee of the Stallion for a replacement certificate.
- 96) All Stallions Registered with the Society after 1st June 2009 must be DNA Typed.

LATE REGISTRATIONS

- 97) The Committee reserves the right to accept late registrations for ponies over **one (1) year** by date of birth, not lodged within the required time limit with the following provisos:
 - a) The Application for Registration must be lodged by the Breeder/First Owner, who must be a current financial member.
 - b) Ponies must be branded with the Breeder/First Owner's Stud Brand, and carry appropriate number brands or microchipped.
 - c) Appropriate forms must be lodged as per the "Registration Procedures" of these Regulations.
 - d) As of the 6th October 2020, the Committee will require the Breeder/First Owner to submit the pony for DNA Parent Verification or any other form of testing/inspection required for positive identification. Cost to be borne by the Breeder/First Owner.
 - e) A special fee to be determined by the Committee will be charged to cover all associated expensed incurred. The special fee will be additional to the prescribed Registration fee plus applicable late penalty fees. If an application is rejected by the Committee, after due investigation, the Committee will retain part of the fees as paid by the Breeder/First Owner to cover Registrar and search fees.

DNA TYPING

- 98) Notwithstanding any of the above the Committee has the right to request DNA Typing of a pony if the Committee so determines that the declared parentage is questionable. Cost of DNA Typing to be borne wholly by the owner of the pony.
- 99) Where DNA testing has been deemed necessary by the Society the results will only be accepted by the Society if the DNA samples were taken in the presence of a Committee Member/authorised named person who has been appointed specifically by the Society to attend that particular DNA testing. The appointed person is to inspect brands and distinguishing markings of the pony being DNA tested on the day.
- 100) The Society may select at random any registration application to be DNA typed to verify parentage as stated on the application. All things being correct the cost to be borne by the Society.

ANNUAL PONY RETURN

- 101) Each member being the owner of a registered Shetland Pony shall submit to the Registrar on or before the 31st July each year on a form to be prescribed by the Committee a return for each pony owned. Failure to comply with this may result in a penalty fee (*refer to "Mare Owner Responsibilities" and "Stallion Owner Responsibilities"*).

SALE, EXCHANGE, GIFT OR DISPOSITION

- 102) Upon the sale, exchange, gift or disposition of a pony registered in the Society's Stud Book notification of such disposition shall forthwith be given in writing by the former registered owner or the new owner to the Registrar. Lodgment will be either:
 - a) The Registration Certificate or Colt Foal Recording Certificate together with an application for transfer on the prescribed form signed by the transferor and transferee to be recorded in the records of the Society. The appropriate fee shall accompany the paperwork.
 - b) An application for de-registration from the records of the Society together with the Registration Certificate must be sent to the Registrar and then the records will be altered accordingly.

- 103) As of 1st June 2009 any Breeder/First Owner transferring a Colt that is Colt Foal Recorded with the Society shall pre-pay the Stallion Registration Fee prior to transfer (*refer "Colt Foal Recording" & "Stallion Registration" Regulations*).
- 104) Where the registered owner sells an in-foal Mare registered in the records of the Society he shall furnish to the purchaser a Service Certificate.
- 105) The transferor or transferee shall pay the prescribed fee in respect of each application for transfer and shall return the Certificate of Registration in respect of the pony to the Registrar for endorsement of the details of transfer on such Certificate of Registration.
- 106) Where the transferor is a non-financial member or non-member of the Society and is not available to sign an application the purchaser may submit an application for transfer to his/her name for consideration at the discretion of the Committee. Any applicable fees shall be payable by the purchaser.
- 107) Notwithstanding anything else herein or elsewhere contained or implied the Committee may insist upon inspection of a pony before accepting any application for recording of a transfer whether by way of sale, exchange, gift or other disposition in the Society's records and may appoint an Inspector(s) for that purpose and the expense of the inspection shall be borne by the applicant for recording of transfer.
- 108) If a pony is disposed of or sold without registration papers the registration papers are to be returned to the Society (*refer to "De-Registration" Regulations*).

LEASE

- 109) Where a pony is leased by its registered owner to another person written notification of such lease shall be given to the Registrar by such registered owner. Same shall be on the prescribed form accompanied by the prescribed fee so that same can be authorised by the Registrar & valid once registered with the Society. The Lessor and Lessee are to be current financial members for the full term of the Lease.
- a) The basis of lease is a matter for individual negotiation between the parties. A basic lease template is available from the Registrar on request.
 - b) Where a pony registered in the Society's Stud Book is lent or leased by its registered owner to some other person, written notification of such loan or lease shall within thirty (30) days be given to the Secretary by such registered owner on the prescribed form and accompanied by the prescribed fee.
 - c) If a pony is leased in-foal, the lessor will furnish the lessee with a Service Certificate declaring all necessary information for the resulting progeny to be registered.
 - d) Upon expiration of the period stated on the lease form and upon the pony being returned to its registered owner, notification of such termination and return shall be given in writing by the registered owner, to the Secretary within thirty (30) days specifying the date of such return.
 - e) If a pony is returned to the lessor in-foal, the lessee will furnish the lessor with a Service Certificate declaring all necessary information for the resulting progeny to be registered.
- 110) Where a Colt is on lease and the lessee wishes to use the colt for stud duties it shall be the responsibility of the current registered owner to complete Stallion Registration of the Colt and pay applicable fees (*refer "Stallion Registration" Regulations*).

IMPORTATION OF PONIES

- 111) Any member intending on importing a pony must contact the Registrar in the first instance.
- 112) An imported pony must be entered in the Stud Book of a Recognised Society and officially transferred in the country of export to the member who is applying for New Zealand registration.
- 113) In respect of each pony imported into New Zealand application for registration in the Society's Stud Book shall be made by its registered New Zealand owner on the prescribed form and accompanied by the prescribed fee.
- 114) Imported ponies are to be branded with either the Breeder/First Owner's Stud Brand from the Country of Origin, or if unbranded, the first New Zealand owner's Stud Brand and/or the Society's Stud Brand.

- 115) Each pony so imported must be inspected for the purpose of verification of identity by an approved Veterinary Surgeon. No registration in the Stud Book shall be accepted until the report has been received and approved by the Committee.
- 116) The Importer is required to supply the following to the Registrar within sixty (60) days of import:
- a) Completed NZSPBS Import & Identification Form.
 - b) Four generation extended pedigree of the imported pony.
 - c) Full set of photographs:
 - i) The pony must constitute at least 80% of the photograph.
 - ii) The brands on both sides must be clearly visible.
 - iii) Photographs must be 15cm x 10cm (6 inches x 4 inches) in size.
 - iv) Photographs must be in colour.
 - v) The registered name of the pony must be written on the back of each photograph.
 - vi) The back of each photograph must be signed by the member registering the pony.
 - vii) Emailed photographs or photographs on disk will not be accepted.
 - viii) Photographs must be originals and must not be digitally manipulated.
 - d) DNA Type of the imported pony.
 - e) Original Certificate of Registration of the imported pony from the country of export showing proof of ownership.
 - f) If the imported pony is an in-foal mare the Society requires the following in addition to the above for the covering stallion: a certified copy of the stallion's Certificate of Registration, a four generation extended pedigree of the said stallion, the stallion's DNA Type, and a Service Certificate signed by the stallion owner.
 - g) All Colt Foals imported into New Zealand and Colt Foal Recorded with a Recognised Society must also be Colt Foal Recorded in New Zealand before they can be adult registered (*refer "Colt Foal Recording" Regulations*).
 - h) Payment of the prescribed fee.

IMPORTED IN UTERO

- 117) Before any foal imported in utero and born in New Zealand can be registered in the records of the Society, the owner of the mare at the time of foaling must first have obtained New Zealand registration of the mare in his name, and thereafter make application for registration of the foal upon the form supplied by the Society, in the same manner as if the foal had been sired by a stallion resident in New Zealand.
- 118) The Society requires proof of the breeding of such foal in the form of a Service Certificate of a Recognised Society signed by the owner of the sire at the date of service.
- 119) The Society also requires the stallion's proof of registration in the appropriate Stud Book of the pony's country of domicile, a four generation extended pedigree of the said stallion, and the stallion's DNA Type.
- 120) Application for registration shall in all cases be accompanied by the prescribed fee.

EXPORTATION OF PONIES

- 121) Any member intending on exporting a pony must contact the Registrar in the first instance.
- 122) After the sale of a pony to an overseas purchaser has been completed and before the pony leaves New Zealand the registered owner is required to supply the following to the Registrar in order for export documents to be prepared:
- a) Completed NZSPBS Export & Identification Form.
 - b) Completed Transfer Form from the vendor to the new overseas owner.
 - c) Original Certificate of Registration for endorsement.
 - d) Full set of photographs:
 - i) The pony must constitute at least 80% of the photograph.
 - ii) The brands on both sides must be clearly visible.
 - iii) Photographs must be 15cm x 10cm (6 inches x 4 inches) in size.
 - iv) Photographs must be in colour.
 - v) The registered name of the pony must be written on the back of each photograph.
 - vi) The back of each photograph must be signed by the registered owner.

- vii) Emailed photographs or photographs on disk will not be accepted.
- viii) Photographs must be originals and must not be digitally manipulated.
- e) DNA Type of the exported pony. If the pony does not have its DNA Type on file with the Society, testing must be arranged prior to export. All costs shall be borne by the registered owner.
- f) If the exported pony is an in-foal mare the Society requires the following in addition to the above for the covering stallion: a certified copy of the stallion's Certificate of Registration, a four generation extended pedigree of the said stallion, the stallion's DNA Type, and a Service Certificate signed by the stallion owner.
- g) Payment of the prescribed fee.

ARTIFICIAL INSEMINATION

- 123) The stallion used must be registered with the New Zealand Shetland Pony Breeders' Society (Inc.) or a Recognised Society and DNA Typed before the commencement of any Artificial Insemination programme. If the stallion to be used is domiciled outside New Zealand the Society require: a certified copy of the stallion's Certificate of Registration, a four generation extended pedigree of the said stallion, the stallion's DNA Type, and a Service Certificate signed by the stallion owner. If the stallion to be used is domiciled in New Zealand application for an Artificial Insemination Permit must be made to the Registrar by the owner or lessee of the Stallion on the prescribed form (available on request) before the commencement of any Artificial Insemination programme.
- 124) Before the commencement of any Artificial Insemination programme application for an Artificial Insemination Permit must be made to the Registrar by the New Zealand owner or lessee of the Mare on the prescribed form (available on request). Upon approval of such permit an official "Mare Artificial Insemination Record" shall be forwarded to the owner/lessee of the mare.
- 125) DNA Typing of the mare must be made **before** commencement of any Artificial Insemination programme. Cost shall be borne by the owner/lessee of the mare.
- 126) The "Mare Artificial Insemination Record" must be duly completed by the Veterinary Surgeon/Technician at the time of insemination and it is the responsibility of the mare owner to ensure that the **original** record is forwarded to the Registrar within ninety (90 days) of insemination taking place.
- 127) Notation of any pregnancy result must be included on each insemination record.
- 128) A Service Certificate must be issued by the stallion owner/lessee/agent to the mare owner on completion of the Insemination programme with special notation of the artificial insemination details (*conditions of issuance of a normal Service Certificate will apply*).
- 129) If the stallion is registered with the Society, then a Stallion Return must be completed by the stallion owner or lessee annually including special notation of the mares artificially inseminated. This Return must be lodged with the Registrar by 31st July each year.
- 130) The mare must be listed on the Annual Mare Return lodged by the owner of the mare with special notation of the artificial insemination details. This Return must be lodged with the Registrar by 31st July each year.

Collection and Storage of Frozen Semen

- 131) Should frozen semen be retained after the sale of the stallion, the Registrar is to be notified in writing with the details and number of doses retained.
- 132) Annual Stallion Returns each year will note the number of doses used and the number of doses available and the number of doses in storage.
- 133) Service Certificates will be issued as per normal with special notation of artificial insemination.
- 134) Notification must be given by the owner of a stallion to an impending purchaser that semen has or will be taken from the stallion for storage.
- 135) Both the vendor and the purchaser must notify the Registrar in writing of an impending sale where stored semen is involved. This also applies to stored semen from a deceased animal.

- 136) The owner of the stallion at the time of collection of the semen shall be deemed to be the owner of the semen and responsible for the issue of Service Certificates when applicable.
- 137) Service details relating to Artificial Insemination must be included on Annual Returns and indicated as such.

Application for Registration of Resultant Foal must be accompanied by:

- 138) An official Application for Registration which shall be completed in the usual manner (*refer to "Registration Procedures" and Registration of Fillies/Mares, "Registration of Geldings", "Colt Foal Recordings", Registration of Stallions" Regulations*).
- 139) Mare owner's copy of the "Mare Artificial Insemination Record" signed and completed by the Veterinary Surgeon/Technician.
- 140) Hair sample of resultant progeny for DNA Typing (*collecting envelope available on request from the Registrar*). Cost shall be borne by the Breeder/First Owner.
- 141) Resultant progeny, regardless of sex, must be DNA typed at time of registration.
- 142) A Certificate of Registration will be issued by the Registrar upon confirmation of parent verification from the Society's DNA Typing Research laboratory.

EMBRYO TRANSFER

Before a foal born as a result of Embryo Transfer may be registered with the Society, all the current rules and regulations for Registration will apply and in addition:

- 143) The Stallion and Mare used must be registered with the New Zealand Shetland Pony Breeders' Society (Inc.) or a Recognised Society and DNA Typed before the commencement of any Embryo Transfer programme. If either pony to be used is domiciled outside New Zealand the Society require: a certified copy of the pony's Certificate of Registration, a four generation extended pedigree of the said pony, the pony's DNA Type, and if a Stallion, a Service Certificate signed by the stallion owner.
- 144) Before the commencement of any Embryo Transfer programme application for an Embryo Transfer Permit must be made to the Society's Registrar (*form available on request*). Upon approval of such permit an official "Mare Embryo Transfer Record" shall be forwarded to the owner/lessee of the mare.
- 145) The Mare Embryo Transfer Record must be duly completed by the Veterinary Surgeon/Technician at the time of Embryo Transfer and it is the responsibility of the mare owner to ensure the original record is forwarded to the Registrar within ninety (90 days) of the Embryo Transfer.
- 146) Notation of any pregnancy result must be included on each Embryo Transfer Record.
- 147) Embryos may be sold. Transfer of Embryo Form must be completed, together with a fee and lodged with the Registrar.
- 148) Only one successful Embryo to be registered from any one mare per year and one natural foal.

Application for Registration of a Resultant Foal must be accompanied by:

- 149) An official Application for Registration which shall be completed in the usual manner (*refer to "Registration Procedures" and Registration of Fillies/Mares, "Registration of Geldings", "Colt Foal Recordings", Registration of Stallions" Regulations*).
- 150) Mare owner's copy of the "Mare Embryo Transfer Record" signed and completed by the Veterinary Surgeon/Technician.
- 151) Hair sample of resultant progeny for DNA Typing (*collecting envelope available on request from the Registrar*). Cost to be borne by the Breeder/First Owner.

- 152) Resultant progeny, regardless of sex, must be DNA Typed at time of registration.
- 153) A Certificate of Registration will be issued by the Registrar upon confirmation of parent verification from the Society's DNA Typing Research laboratory.
- 154) The only Stud Prefix and Stud Brand which may be applied to a foal that is born as a result of Embryo Transfer shall be deemed to be that of the owner of the embryo/foetus at birth.

CANCELLATION OR ALTERATION OF REGISTRATION

The following Regulations apply to cancellation or alteration to the registration of any pony that is registered in the Society's Stud Book

- 155) The Committee may cancel the registration in the records of the Society if it is found that the particulars furnished for registration of such pony in the records of the Society are incorrect in any material respect and the Committee may thereupon cancel the registration of any descendant of such pony or may allow the registration of the descendant to remain and may make such correction in the description of the descendant in the records of the Society as the Committee may consider proper.
- 156) Any registered pony may upon the written application of its registered owner be de-registered at a specified date by the Committee and thereupon the cancellation of such registration as at the specified date shall be recorded in the records of the Society.
- 157) The Committee may cancel or amend the Registration in the Stud Book or Colt Foal Recording of any pony and/or any particulars relating to such pony if:
 - a) The prescribed fee payable upon any entry, registration or transfer or application for transfer shall not be duly paid or;
 - b) The pony be sold, exchanged, leased or otherwise disposed of and if no application for transfer in the prescribed form be lodged with the Secretary within the prescribed time or if the prescribed fee be not paid or;
 - c) By a reason of bankruptcy or liquidation or by reason of the appointment of a Committee in lunacy or otherwise by operation of law the person registered in the Society's records be divested of the ownership of the pony or;
 - d) By a reason of any error found to exist or;
 - e) The pony shall exceed the height (10.2 hands) prescribed for the breed in accordance with Regulation 4) a) iii) hereof or;
 - f) By any reason of the owner not being a financial member.

DE-REGISTRATION

- 158) Any registered pony may upon the written application of its registered owner be de-registered at a specified date by the Committee and thereupon the cancellation of such registration as at the specified date shall be recorded in the records of the Society. The Certificate of Registration of said pony is to be returned to the Society. The only person who can apply to have said pony re-registered is the person who applied to have the said pony de-registered.
- 159) Subject to determination by the Committee, de-registration of any pony shall not affect the registration or entry of any foal of which such pony is the sire or dam if the registration or entry of such pony was recorded during the period of registration of such pony as long as all information re: breeding, parentage etc is without dispute.
- 160) Subject to determination by the Committee, de-registration shall not constitute a disqualification from re-registration. Re-registration may be permitted by the Committee in the name(s) of such person(s) that owned the said pony at the time of de-registration.

NOTICE OF DEATH

- 161) Notice of death of a pony recorded in the Society's records shall be given by the Registered Owner to the Secretary in writing within sixty (60) days of the death of the pony and upon such notice being given the death shall be recorded by the Registrar. The Certificate of Registration must be returned to the Society for endorsement by the Registrar and returned to the registered owner.
- 162) Where the Pony is micro chipped the Society must be informed to safeguard against the microchip being re-used fraudulently for a different Pony.

NOTICE OF GELDING OF ENTIRE

- 163) Each member being the owner of a Stallion or Colt registered or recorded in the records of the Society which has been gelded shall notify the Registrar in writing within thirty (30) days of such gelding (*refer also to "Colt Foal Recording" and "Stallion Registration" Regulations*).

REPLACEMENT REGISTRATION CERTIFICATE

- 164) A replacement registration certificate is available in genuine cases of loss of the original certificate and on payment of the specified fee and shall be marked as such. Where the replacement certificate is being applied for by person(s) other than the registered owner of the pony, proof of ownership must be provided.
- 165)

OFFICIAL FORMS

- 166) Applications for all Registrations, Colt Foal Recordings, Transfers, Leases, Stud Prefix & Stud Brand, Import, Export, Artificial Insemination, Embryo Transfer and such other procedures shall be made on the respective forms from time to time prescribed by the Committee (refer Appendix III: Forms).
- 167) All information required on the prescribed form(s) shall be set out on the application in ink or typewritten. The use of white-out will make the application invalid. Any errors shall be crossed out and initialed.
- 168) The Committee may require such additional information as it may think fit before accepting any pony for registration in the Stud Book or before approving any transfer.
- 169) All applications to be accompanied by the prescribed fee as set out in "Appendix II: Schedule of Fees" and reviewed by the Committee from time to time.

THE STUD BOOK

- 170) The Committee shall whenever it considers it appropriate, print and publish a volume of the Stud Book containing such records or registration and of pedigrees as have been recorded in the Stud Book since the last published volume.
- 171) The Committee may include in any volume any matter which it considers appropriate.
- 172) The Committee may in respect of any photograph, pedigree or other printed matter included in the volume at the request of the registered owner require such contribution towards the cost of the publication as it considers proper.
- 173) The Committee shall undertake to publish annual Stud Book Updates at the end of each breeding season.

NOTES

- 174) The Committee may approve, adopt and/or prescribe standard Conditions of Sale applicable to sales of registered ponies and/or applicable to ponies eligible for registration and may prescribe the extent if any to which any such conditions shall apply to any such sales.
- 175) The Committee of The New Zealand Shetland Pony Breeders' Society (Inc.) reserves the right to amend or alter the foregoing regulations and procedures as it so decides.

REVIEW OF JUDGES LIST

176) The Judges List is read out at the Annual General Meeting and a Judge may be added:

- on the recommendation of an existing judge
- on the recommendation of members if an RAS judge who has judged a Shetland section at an A&P Show in the last show season
- by majority vote of the NZSPBS Committee

A Judge may be removed if:

- retired
- deceased
- if a judge asks to be removed
- on the recommendation of members
- by majority vote of the NZSPBS Committee

177) The Judges List is published on the Society's website, the RAS website and is sent to all A&P Associations prior to the commencement of each show season.

178) Any member that wishes the Committee to consider any alterations or recommendations to the Judges List must forward the relevant details to the Secretary.

COMPLAINTS PROCEDURE

If you have questions or a complaint about the service you have received from the Society, you need to contact the Secretary, so that your concerns can be acknowledged and resolved.

179) Details of your questions or concerns must be sent to the Secretary within thirty days by:

- By post to the Secretary, The New Zealand Shetland Pony Breeders Society Inc. 530 Marshland Road, Christchurch
- By email to the Secretary, <https://www.shetlandpony.org.nz/contact-us>

180) Please provide a short clear description of the reasons for your complaint together with any relevant supporting documents;

181) Please include a return postal and or email address so that we may contact you to respond to your concerns.

182) Any complaint received via email will receive a confirmation email.

183) Any complaint received via post, we will acknowledge in writing.

184) We will look at your complaint and contact you to work through the issue. We will respond within fifteen working days and in the event that our response will take longer, we will advise you.

185) If you are not satisfied with the outcome, you need to advise the Society within twenty one days.

- By post to the Secretary, The New Zealand Shetland Pony Breeders Society Inc. 530 Marshland Road, Christchurch
- By email to the Secretary, <https://www.shetlandpony.org.nz/contact-us>

and any further actions will be at your expense.

DISCLAIMER

The Society believes the details contained in certificates issued by them to be correct, but does not hold itself responsible for any inaccuracies, omissions or otherwise therein or in regard to entries in the New Zealand Shetland Pony Stud Book and appendices relating thereto or connected with the registrations covered by such certificates.

The New Zealand Shetland Pony Breeders' Society (Inc.)
530 Marshland Road
CHRISTCHURCH 8083

www.shetlandpony.org.nz